

BOARD OF DIRECTORS

Series 200

Policy Title: **Community Participation / Public Comment Procedures**

Code Number: **AR204.15**

1. A School Board meeting is a meeting held in public but is not a meeting of the public, therefore, the Board has adopted certain rules to conduct its business efficiently and in an organized manner.
2. Your attendance at Board meetings is welcomed.
3. Cell phones should be turned off during public Board meetings.
4. If you plan to speak to the Board, please familiarize yourself with the pertinent information on the meeting Agenda.
5. You may address the Board during the “Citizen Input” segment of the meeting only on an item not covered in the Agenda. You may participate in a discussion of agenda items only at the time each agenda item is considered. All speakers must be recognized by the Board President and comply with Board policy 204.15.
6. If you desire to address the Board about a concern not on the Agenda, you may first want to discuss the matter with the Superintendent or other appropriate staff member (who may be able to provide background information or effectively resolve an issue before involving the Board).
7. Upon invitation from the Board President to address the Board, go to the speaker’s podium and use the microphone to identify yourself by name and address. Subject to the discretion of the Board President, remarks will generally be limited to five (5) minutes on any one item.
8. Public participation is a privilege that carries certain responsibilities, such as informing oneself in advance of the issue(s) being discussed, being as brief and germane as possible, not unduly repeating remarks others or you have already made, and respecting the rights and opinions of others (whether citizens, Board members or District employees).
9. Supporting material(s) may be submitted to the Board in writing as a part of an individual’s input, but the District’s technological delivery system will not be made available to speakers.

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